

Campus use Policy and Information

Damage to the Campus property:

- a. Damaged caused to any room, area in and around the hostels and student Centre unless due to natural wear and tear will be charged from the individuals causing the damage or collectively from the residents.
- b. Any intentional damage caused to property is considered a serious offence and will attract severe punishment which may include academic and administrative penalties.

Smoking Policy: In order to promote a healthful environment, smoking is prohibited in all campus buildings **including hostel**. This includes porches, balconies, decks or any part of the building structure. E-cigarette smoking is also prohibited in campus buildings. Failure to observe this policy will be treated as a fire discipline **matter** and will attract severe punishment which may include academic and administrative.

On Campus Parking:

1. The vehicles entering the BVCOE Campus shall do so from Gate No 1.
2. Resident Students are not allowed to park or use their personal vehicles(4 wheeler) inside the campus.
3. Overnight parking is not allowed inside the campus.
4. . The campus is a **No Horn Zone** and a **maximum speed of 20 km/hr.** is permissible.
5. All staff using their vehicles will display the sticker of BVCOE. All visitors' vehicles shall do the necessary registration at the main gate at entry.

Parking Zone: Please ensure that the vehicles are parked at only designated places as follows:-

Penalty for Violation: Any vehicle reported by Faculty/Officers/SC/Security for violation of the above guidelines will be fined Rs 200/- first time, second violation will result in withdrawal of car sticker for one month and an entry into the personal record of the individual. The case will be referred to the disciplinary committee for any subsequent violations.

Visitor Management:

- i. Visitor entry to the campus is allowed **from 8 am to 6 pm**

- ii. Any visitor coming to the building complex can gain entry through **Gate No 1** only after confirmation from the student whom the visitor intends to meet

- iii. All visitors entering campus are under CCTV surveillance and the number plate is recorded by the camera.

- iv. **No visitor is allowed to stay on campus or in hostel overnight.**