



BHARATI VIDYAPEETH'S COLLEGE OF ENGINEERING
(Approved by AICTE, New Delhi & Affiliated to Guru Gobind Singh Indraprastha University, Delhi)
(An ISO 9001:2015 Certified Institution)
A-4, Paschim Vihar, Main Rohtak Road, New Delhi – 110 063

Ref. No.: **BVCOE/ND/ADM/SN/044/2017-2018**

Date: **06th March, 2018**

OFFICE CIRCULAR

This is for the information of all the staff members that Parents Teacher Meeting will be held on 10th March, 2018 (Saturday) from 09:30 a.m. till 01:15 p.m. All HODs are advised to kindly look after the necessary arrangements.

College timings will be from 09:30 a.m. to 01:15 p.m. for both shifts on 10th March, 2018 (Saturday). However, the college peons will have to report at 09:00 a.m. in the college.

Principal

Copy to:

1. Regional Director, Bharati Vidyapeeth Regional Office, New Delhi
2. All HODs (For information of staff members)
3. Dean (R&D)
4. Incharge Second Shift
5. Administrative Office / Library / Alumni Cell / T&P / Media Cell / Exam Cell
/ Maintenance Department
6. Security Incharge