



BHARATI VIDYAPEETH'S COLLEGE OF ENGINEERING
(Approved by AICTE, New Delhi & Affiliated to Guru Gobind Singh Indraprastha University, Delhi)
(An ISO 9001:2015 Certified Institution)

A-4, Paschim Vihar, Main Rohtak Road, New Delhi – 110 063

Ref. No.: BVCOE/ND/ADM/SN/016/2023-2024

Date: 6th October, 2023

NOTICE

Evaluation Scheme for HS-352 **(NSS / NCC / Cultural Clubs / Technical Society / Technical Club)**

All the students admitted in AY 2021-2022 onwards have to appear in the subject paper HS-352 as per the new scheme given by GGSIPU, New Delhi. The evaluation will be done out of 100 Marks during 6th semester examination by the concerned department based on the participation in NSS / NCC / Cultural Clubs / Technical Society / Technical Club / Student chapters of the college. The standard operating procedures and the evaluation scheme for the same are as under:

A. Standard operating procedures

1. A list of student chapters/cells/societies in the college categorized as Technical and Non-technical including the name of Faculty Incharge and Chapter Head to be circulated at the start of the new academic year by the Vice Principal (Academics).
2. Based on the number of chapters in the college and their requirements, the seats will be fixed, and will also be notified prior to registration of students.
3. Every student has to register in one technical and one non-technical society/ Chapter/ Club/ Cell etc. of college in the first year. Students admitted in the 2nd year (3rd semester) as lateral entry shall be evaluated on the basis their performance, by the faculty coordinator for the period of 3rd semester to 6th semester only. The registration in a chapter will be for all six semesters.
4. A student cannot register in more than one technical and one non-technical society/ Chapter/ Club/ Cell etc. of college and the membership fee will be borne by the student.
5. The list of students registered (section-wise) will be shared with the Departments for the information of class advisors by faculty incharges.
6. The student chapters will be issuing certificates with reference numbers for student work as per the evaluation scheme. The files of the students are to be submitted to the department at the end of the sixth semester along with the list of marks secured by students.
7. The faculty incharge of a chapter will evaluate the student work performance out of 100 marks. The marks obtained will be shared with the Departments for the information of class advisors. The respective class advisor will calculate the total marks as the average of the marks obtained in both Technical and Non-Technical chapters.
8. The average marks will be submitted in the University portal by respective class advisors.
9. The students will be allotted on-duty leaves as per college rules in a semester for the society work. The student must maintain the record for the same.
10. A student chapters/cells/societies has to conduct an adequate number of events in a year to evaluate the students.

Contd....(2)

B. Evaluation Scheme:

The evaluation will be done out of 100 marks based on student work in student chapters / cells / societies in five components namely member, participant, winner, organizer, and personality development/college level involvement till the 6th semester. A detailed marks allocation is as follows and is summarized in Table I.

1. **Component 1:** A student will be awarded 20 marks on his/her registration in the society chapter till 6th semester.
2. **Component 2:** A student will be awarded a maximum of 20 marks as a participant. The marks distribution is graded wherein the involvement for the first time is awarded 10 marks and subsequent times as 5 marks each.
3. **Component 3:** A student will be awarded a maximum of 20 marks as an organizer. The marks distribution is graded wherein the involvement for the first time is awarded 10 marks and subsequent times as 5 marks each.
4. **Component 4:** A student will be awarded a maximum of 15 marks as a winner with 5 marks in each activity as winner.
5. **Component 5:** A student will be evaluated by the faculty incharge out of 25 marks for his personality, attitude, representation outside the college at national and international level, ownership of the society/club, OR involvement in college level cells/activities such as IPR cell, Higher study cell/T&P cell/ EDC cell/Incubation cell etc.

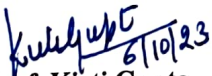
Table I: Summary of marks distribution


Component	Ist time	IIInd time	IIIrd time	Maximum Marks
Member				20
Participant* ^s	10	5	5	20
Organizer* [#]	10	5	5	20
Winner* [#]	5	5	5	15
Personality/college level work*				25
			Total	100

*A Student has to submit a copy of all certificates (hard copy only), to the concerned society faculty incharge during evaluation.

^s E-certificate will be issued to the participant

[#] Printed certificate will be awarded to winner/organizer


Prof. Kirti Gupta
Vice-Principal (Academics)


Prof. Dharmender Saini
Principal

Copy to:

1. Regional Director, BharatiVidyapeeth Regional Office, New Delhi
2. All Head of Departments
3. All Deans
4. All Society Heads
5. Website Incharge
6. Administrative Office/T&P Cell/Exam Cell/Library/Media Cell/Maintenance Department
7. Students Notice Board
8. Security Incharge