



BHARATI VIDYAPEETH'S COLLEGE OF ENGINEERING
(Approved by AICTE, New Delhi & Affiliated to Guru Gobind Singh Indraprastha University, Delhi)
(An ISO 9001:2015 Certified Institution)
A-4, Paschim Vihar, Main Rohtak Road, New Delhi – 110 063

Ref. No.: BVCOE/ND/ADM/SN/119/2025-2026

Date: 07th April, 2026

UPGRADATION NOTICE

All the First Year students going to promote in Second Year in A.Y. 2026-2027 and who wish to apply for **Upgradation/Change of Branch on the basis of the performance in First Year**, which will be effective **in the 3rd semester for the Academic Session 2025-2026** are herewith informed that as per GGSIPU Circular No. IPU-7/Incharge (Academic)/Upgradation-B.Tech./2026-27/2109, dated 06th April, 2026, **the last date for applying for upgradation in GGSIPU, Sec 16-C, Dwarka, New Delhi – 110 078, is 30th April, 2026.**

The University Upgradation Notice on its website www.ipu.ac.in, Application Form and Affidavit Proforma for Upgradation / Change of Branch for A.Y. 2026-2027 can be viewed / downloaded through from the website / link [http://www.ipu.ac.in/Pubinfo2026/nt060426536%20\(14\).pdf](http://www.ipu.ac.in/Pubinfo2026/nt060426536%20(14).pdf)

Further, **an application fee of Rs.2,000/- (one time, non-refundable)** will be levied from interested and eligible students applying for upgradation / change of branch. The said fee will be deposited in the College Account **through our portal link: <https://www.bharatividyaapeethfees.com> under the tab other fee.**

Students are advised to **submit the filled in upgradation forms duly attested by Exam Cell of BVCOE, New Delhi for verification of Aggregate % of Marks & SGPA** along with **following documents in Administrative Office** latest by **28th April, 2026 (Tuesday) by 03.00 pm.** After this date and time, no form will be accepted:

1. Photograph affixed on the Application Form,
2. Copy of College Identity Card / University Exam Card
3. 1st Semester Marksheet attested by Exam Cell
4. Affidavit on non-judicial stamp paper of Rs.10/- only. Format is available at above mentioned link.
5. Proof of JEE CRL (JEE Rank) 2025
6. Payment receipt of Rs.2,000/- in college account

Upgradation means **Change of Branch of Engineering Programme** by a student in the same college on the basis of merit, subject to availability of vacancies and the sanctioned Intake. It may please be noted that **change of shift is not covered in Upgradation Process/Change of Branch** and as such is not permitted as per norms of GGSIP University, Delhi.

(Prof. Prakhar Priyadarshi)
Vice Principal (Admin)

Copy to:

1. Principal (For Information)
2. Vice Principal (Academics)
3. HODs (For information of 1st Year Students)
4. Website Incharge (For uploading on the College Website)
5. Administrative Office/Exam Cell/Library
6. Students Notice Board



Application for Up-gradation/Change of Branch in the B.Tech Programmes
(Effective from 3rd Semester for the Academic Session 2026-27 within the same Institute/College)

1. Name of student (in capitals) _____
2. Name of Father/Mother (in capitals) _____
3. Name of the Institute where presently studying _____
(enclosed a photocopy of college identity card/University exam card)
4. University Enrolment Number _____
5. JEE CRL with JEE application no. on the basis of which admission in B.Tech Program was taken by the candidate in the Academic session 2025-2026. _____
6. The Branch of Engineering/Programme being pursued at present _____
(In case of institutions having shift, Shift should also be clearly mentioned i.e. 1st or 2nd Shift)
7. Name of the programme for Upgradation/Change from the present programme in order of preference
- | | |
|-----------------------------|-------|
| 1 st preference | _____ |
| 2 nd preference | _____ |
| 3 rd preference | _____ |
| 4 th preference | _____ |
| 5 th preference | _____ |
| 6 th preference | _____ |
| 7 th preference | _____ |
| 8 th preference | _____ |
| 9 th preference | _____ |
| 10 th preference | _____ |

Affix Student's Latest Photograph

Note: (In case of institutions having shift, Shift should also be clearly mentioned i.e. 1st or 2nd Shift).
However, no change in shift is allowed.

8. Complete Postal Address (in capitals)
(along with Mobile /Telephone numbers) _____

Mobile/Telephone No. _____

9. Application fee Rs.2000/- paid Yes NO
10. Affidavit on Rs. 10/- non judicial stamped paper duly notarized enclosed Yes NO

11. Details of Result
(Enclose the photocopy of marksheet of the 1st semester of B.Tech programme downloaded from the University Website/Issued by the University).

Aggregate % of marks and SGPA obtained in the 1 st semester of B.Tech programme	
% of Marks =	_____
SGPA =	_____
JEE CRL 2025 = (to photocopy enclosed)	_____

Undertaking: I solemnly affirm that the information furnished above is true and correct in all respects. I have not concealed any information. I realize that if any information furnished herein is found to be incorrect or untrue, I shall be liable to disciplinary action and also forgo my claim to the seat in the college. I also undertake that I will abide by the decision of the University which is the final authority.

Counter Signature of Parent/ Guardian

Signature of candidate with date

I certify that the above details as mentioned by the student have been examined/checked and certified and the same are true and correct in all respects.

Name:

Signature:

Date:

Counter Signature of the Dean/ Director/ Principal

FORMAT FOR AFFIDAVIT

(To be submitted alongwith Application form for Upgradation in B.Tech. programme on non-judicial stamp paper of Rs.10/- duly notarized by Notary Public)

I, _____ (Name of the candidate),

S/o./D/o. _____ and resident of (Permanent address) _____ do hereby solemnly

affirm and declare that:-

- I. I have applied for upgradation in 3rd semester of B.Tech. Programme within same Institute/ within same shift.
- II. I was admitted through JEE rank in year _____ vide University Enrolment No. _____ and at present I am studying in _____ (Name of College) _____
_____ (in Shift, if applicable) in _____ (Branch of Engineering).
- III. My JEE CRL 2025 is _____.
- IV. My JEE Application No. 2025 _____.
- V. I am aware that upgradation process is on the basis of performance (SGPA) in 1st semester of B.Tech. programme and subject to availability of vacant seats in a particular branch of engineering as per my preferences filled in para 7 below.
- VI. I have cleared all the papers of 1st semester of B.Tech. Programme in their first attempt, without having had to pass any course requirement in the supplementary examination and I have not been declared detained to appear in Term End exam of first semester.
- VII. I want to exercise my option for Upgradation / Change of Branch from present stream i.e. _____ to the branch of B.Tech. Programme in order of preference as below:-
 - Preference 1: _____
 - Preference 2: _____
 - Preference 3: _____
 - Preference 4: _____
 - Preference 5: _____
 - Preference 6: _____
 - Preference 7: _____
 - Preference 8: _____
 - Preference 9: _____
 - Preference 10: _____
- VIII. I hereby undertake that the seat falling vacant due to my upgradation will be allotted to some other Student during the process of Upgradation / Change of Branch, therefore, I shall not claim in the seat in old Stream.
- IX. I hereby undertake that in the event of being successful in Upgradation / Change of Branch from my present branch to the branch as per my option, I will not request for withdrawal/cancellation of my upgradation.
- X. I also undertake that after Upgradation I will not make any representation for refusal to accept the allotted option as I am aware that cancellation of my upgradation will jeopardise the sequence of Upgradation affecting other students.
- XI. I am exercising my option fully under my consciousness with my own desire and free will for Upgradation and my parents are fully aware about my decision.
- XII. I am forwarding my application for Upgradation / Change of Branch through proper channel i.e. through Dean/ Director/ Principal of the concerned University School/ institute.

Signature of Student with date/Deponent

VERIFICATION

Verified at _____ on this _____ day of _____ that the contents of the above Affidavit are true and correct to the best of my knowledge and belief. No part of it is false and nothing has been concealed therefrom. I realize that if any information furnished herein is found to be incorrect or untrue, I shall be liable to disciplinary action and also forego my claim to the seat in the University School/ Affiliated College / Institute. I also undertake that i will abide by the decision of the University which is the final authority.

Signature of Student with date/Deponent

(Signature of Parents/ Guardian)