

OD for Attending FDP/Workshop/Seminar/Conference

BHARATI VIDYAPEETH'S COLLEGE OF ENGINEERING, NEW DELHI

Doc. No. : BV/FRADM/035

Issue No. : 02

Date of Issue : 1st Jan. 2011

ON DUTY LEAVE FORM

It is requested that

I (Name)

Name Dr. Bharat SinghDesignation AP Deptt. EEF

may kindly be granted Duty leave on the dates for the purpose mentioned below :

Dates	Nature of Work	Venue of Work	Supporting Document*
14/02/25	Session Chair. International Conf. ICCG-25	Col. Bajaj Mathura.	Attached.

(a) My teaching and other duties on the above dates will be performed by:

	Name	Signature
(i)	<u>Dr. Neeraj K.</u>	<u>[Signature]</u>
(ii)	_____	_____
(iii)	_____	_____
(iv)	_____	_____

(b) I have on teaching and other load on the above dates

(Fill (a) or (b) above whichever is relevant.)

Date : 13/02/25 Signature : [Signature]

Note : This application should be got sanctioned before availing Duty Leave.

TO BE FILLED BY HEAD OF THE DEPARTMENT

Duty Leave from 14/02/25 to _____ recommended / not recommended.Date : 13/02/25 Signature of HOD : [Signature]

(Note : While recommending duty leave HOD should ensure that teaching and other loads have been properly arranged).

TO BE FILLED BY PRINCIPAL

Duty Leave 14/02/25 to _____ from sanctioned / not sanctioned.

Date : _____

Signature of Principal [Signature]
PRINCIPAL

Attach Separate Document Sheet if Necessary

Bharati Vidyapeeth's
College of Engineering
4, Paschim Vihar,
New Delhi-63



IEEE
UP SECTION (INDIA)



GL BAJAJ GROUP OF INSTITUTIONS

Mathura, Uttar Pradesh, India

CERTIFICATE OF ACKNOWLEDGEMENT

Presented to

Dr Bharat Singh

Bharati Vidyapeeth's College of Engineering, New Delhi

In recognition and appreciation of valuable contribution as
as

Session Chair

in International Conference on

Intelligent Control, Computing and Communications (IC3-2025)

at GL Bajaj Group of Institutions, Mathura on February 13-14, 2025

Ramveer Singh

Dr. Ram Veer Singh Sengar
Conference Convener (IC3-2025)

V. K. Singh

Prof. (Dr.) V. K. Singh
Conference Chair (IC3-2025)

Pharmander

PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-1, Paschim Vihar,
New Delhi-63

Prof.

General

GLBM/IC3-2025/63308/180

13.2

**BHARATI VIDYAPEETH'S COLLEGE OF ENGINEERING,
NEW DELHI**

Doc. No. : BV/FRADM/035

Issue No. : 02

Date of Issue : Ist Jan, 2011

ON DUTY LEAVE FORM

It is requested that

I (Name)

Name Dr. Bharat Singh

Designation Assistant Professor **Deptt.** EEE

may kindly be granted Duty leave on the dates for the purpose mentioned below :

Dates	Nature of Work	Venue of Work	Supporting Document*
22/12/25 to 26/12/25	Winter Workshop Program	MNIT Jaipur.	Attached.

(a) My teaching and other duties on the above dates will be performed by:

(1) **Name** Dr. Sandeep Banerjee **Signature**

(ii) _____

(iii) _____

(iv) _____

(b) I have on teaching and other load on the above dates

(Fill (a) or (b) above whichever is relevant.)

Date: 08/12/25 Signature: [Signature]

Note : This application should be got sanetioned before availing Duty Leave.

TO BE FILLED BY HEAD OF THE DEPARTMENT

Duty Leave from 22/12/25 to 26/12/25 recommended / not recommended.

Date : 08/12/25. **Signature of HOD :** _____

(Note : While recommending duty leave HOD should ensure that teaching and other loads have been properly arranged).

TO BE FILLED BY PRINCIPAL

Duty Leave 25/12/25 to 26/12/25 . from sanctioned / not sanctioned.

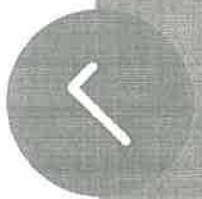
Date : 08/12/25

Signature of Principal William

Attach Separate Document Sheet if Necessary

PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-63

13.3



Paid successfully!

₹ 1,475

To Mnitjaipur



ICICI Bank Limited
6768 0170 0388

From Bharat Singh



ICICI Bank ●●●● 5574 Savings a/c
Paid at 02:09PM, 08 Dec '25 IST
Tr. ID: ELC3367829

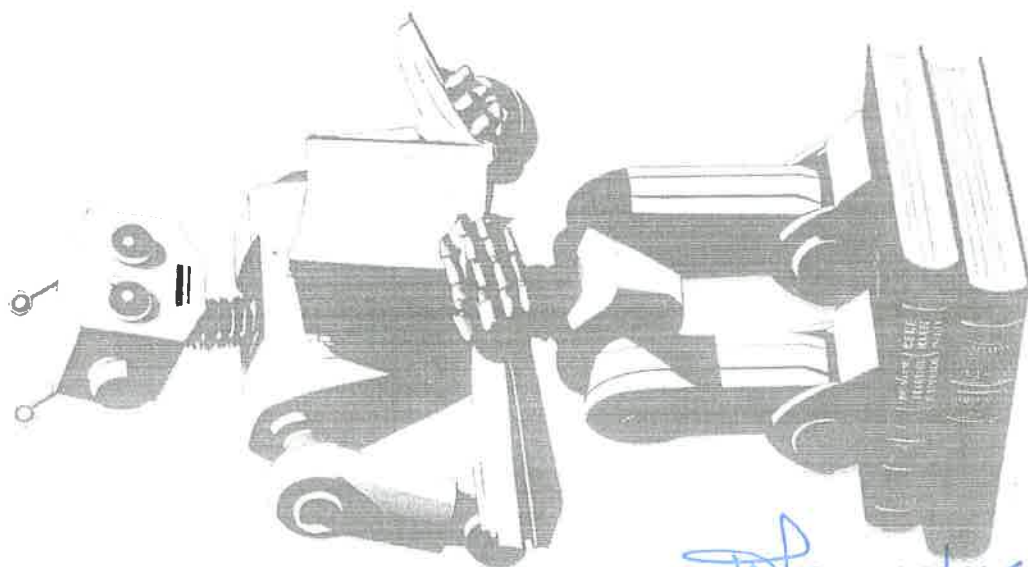
Sharminder

PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-63

13.4

MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

Department of Electrical Engineering



Certificate of Appreciation

This certificate is awarded to

BHARAT SINGH

affiliated to BVCOE DELHI

for successfully completing the 5 days workshop on
Next-Gen AI: Transformers & Reinforcement Learning Synergy
from 22 Dec 2025 - 26 Dec 2025 at

Malaviya National Institute of Technology Jaipur.

Dr. Surender Hans

Prof. Rajesh Kumar

Dr. Surender Hans

Dr. Surender Hans

Dr. Surender Hans
PRINCIPAL
Bharati Vidyaapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-63

BV|COE|R&D|317|25-26

1471

1048

To
The Principal
BVCoE
New Delhi

Subject: Request for re-imbursement of Rs. 1475/- paid for attending short term course on "Next-Gen AI: Transformers & Reinforcement Learning Synergy", at MNIT Jaipur.

Respected Sir

I had attended one-week short term course on "Next-Gen AI: Transformers & Reinforcement Learning Synergy", at MNIT Jaipur from **22nd to 26th December 2025**.

I have attached the payment receipt and a copy of my certificate, with this application. Please direct the concerned authorities to reimburse the amount so that I can enthusiastically participate in such events in the future as well.

Thanking you in anticipation of affirmative action.

Yours sincerely


Dr. Bharat Singh
Assistant Professor
EEE Deptt.
BVCOE New Delhi

Date: 11/02/2026

Recommended

22/03/2026
Dr. Sushil Kumar
12/02/2026


PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-63

1048

BVCOE

New Delhi - 75

Subject :- Reimbursement of Research Paper Submission fees

Respected Sir,

With due respect, I want to say that, I Payal Malik (Assistant Professor of IT department) has published paper titled "~~Vision~~ Alzheimer's Disease detection using Efficient B7 and Bidirectional - LSTM in the 9th International conference on Innovative Computing and Communication (ICICC-2026) on 6-7 February 2026 held at Shaheed Sukhdev College of Business Studies, DU, New Delhi.

I kindly request you to reimburse the Payment fee for the same.

Regards
Payal Malik
A.P (IT department)

13.7
Recommended
23/03/2026
Dr. Sushil Kumar
12/02/2026
Forwards def
11/2/2026
Wharmender
PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
Plot, Paschim Vihar,
New Delhi-63

48

BHARATI VIDYAPEETH'S COLLEGE OF ENGINEERING, NEW DELHI

Doc. No. : BV/FRADM/035

Issue No. : 02

Date of Issue : 1st Jan. 201

ON DUTY LEAVE FORM

It is requested that

I (Name)

Name Lalit Babbar

Designation Assistant Professor Deptt. Applied Science

may kindly be granted Duty leave on the dates for the purpose mentioned below :

Dates	Nature of Work	Venue of Work	Supporting Document*
12/1/25 to 16/1/25	Faculty Development Program	NITTTR, Chandigarh.	Attach later

(a) May teaching and other duties on the above dates will be performed by :

Name

Signature

- (i) _____
- (ii) _____
- (iii) _____
- (iv) _____

(b) I have on teaching and other load on the above dates

(Fill (a) or (b) above whichever is relevant.)

Date : 02/01/25 Signature : [Signature]

Note : This application should be got sanctioned before availing Duty Leave.

TO BE FILLED BY HEAD OF THE DEPARTMENT

Duty Leave from 12/1/25 to 16/1/25 recommended / ☒ not recommended.

Date : 02/01/25 Signature of HOD : [Signature]

(Note : While recommending duty leave HOD should ensure that teaching and other loads have been properly arranged).

TO BE FILLED BY PRINCIPAL

Duty Leave 12/1/25 to 16/1/25 from sanctioned / ☒ not sanctioned.

Date : 02/01/25

Signature of Principal

Attach Separate Document Sheet if Necessary

13.8

[Signature]
PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-63

BV/COE/R & D/ 272/ 25-26

To
The Principal
BVCOE
New Delhi

Date: July 28, 2025

J-471

519

Subject: Application for Reimbursement of FDP Registration Fee and Travelling Allowance

Respected Sir,

I am writing to kindly request the reimbursement of the registration fee and travelling allowance incurred for attending the Faculty Development Program (FDP) titled "CAD Using Solidworks", organized by NITTTR, Chandigarh from July 07, 2025 to July 11, 2025

I had registered and participated in the FDP with prior permission from the department, as it was directly relevant to my teaching and research areas. The total expenses incurred are as follows:

S. No	Detail	Expenses in Rupees
1	FDP Registration Fee	₹590/-
2	Traveling Expenses (to and from the venue)	₹1778/-
	Total	₹2368/-

I am attaching the following documents in support of my claim:

1. FDP participation certificate
2. Registration payment receipt
3. Travel tickets
4. Registration slip

I kindly request you to consider my application and approve the reimbursement. Thank you for your continued support and encouragement.

Yours sincerely,


Lalit Batra
Assistant Professor
Department of Applied Science



Recommended

Dr. Anil Kumar
11/08/2025




PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-63

BV/COE/R&D/311/25-26

10,000

1048

Principal
BVCOE, New Delhi

19/01/2026

Subject: Request for Reimbursement of Conference Registration Fees

Respected Sir,

I am writing to formally request reimbursement of the registration fees incurred for presenting the paper at the 2nd International Conference on Intelligent Systems for Cybersecurity (ISCS2025), held on 14-15 November 2025 at The Northcap University, Gurugram, India.

I have attached the following supporting documents for your reference:

1. Conference Payment receipt (INR 10,000)
2. Conference Presentation Certificate

As per the organization's reimbursement policy, I kindly request you to process the reimbursement of INR 10,000 at your earliest convenience. Please let me know if any additional information or documentation is required.

Thank you

Your sincerely



Ms. Sakshi Singh
Assistant Professor
CSE, BVCOE
+91-9868582510

sakshi.singh@bharativedyapeeth.edu

Recommended
23/01/2026
Dr. Jushil Kumar



PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-63

13.10

COE/R & D/313/25-26

10008/

5048

Dated:
19/01/2026

To

The Principal,
BVCOE
New Delhi.

Subject: Request for reimbursement of registration fee

Respected Sir,

I want to submit that I have attended IAMNOP 2025(registration fee Rs.5000) organized at JNU and DAE-SSPS 2025 (registration fee Rs.6500) organized by IIT Roorkee in December 2025. I have also presented papers in both the conferences. The certificates, registration fee receipts and papers are attached along with for your ready reference.

Kindly reimburse me the registration fee Rs.11500(5000+6500) as per rules.

With Thanks & Regards.


Dr. Amit Sharma,

Department of Applied Sciences.

Recommended

32/03/2026

Dr. Jyoti Kumar
28/01/2026



PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-63

BV/COE/R&D/249/25-26

327

Date: 21-July-2025

To
The Principal (through proper channel)
BVCoE
New Delhi

Subject: Request for reimbursement of Rs 3000 against the amount paid for attending the one week FDP at NSUT, Delhi

Respected Sir

I have attended one week Faculty Development Program on "Clean Energy Technologies: Integration Management and Applications (CETIMA 2025)" from 14th – 18th July at NSUT, Delhi. If possible, please compensate me so that I can enthusiastically participate in such short term courses/Faculty development program in future as well.

I have attached the receipt of the fee submitted and a copy of the certificate along with this application.

Thanking you in anticipation of affirmative action.

Yours faithfully

Dr. Sudha K.
Associate Professor
EEE Dept.
BVCoE New Delhi

[Handwritten signature]

Kindly reimburse.

[Handwritten signature]

Kumaran
(HOD, EEE)

Recommended

32/07/25

Sushil Kumar
21/7/25

[Handwritten signature]

PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-63

Rs. 3000/-

13.12

BV/COE/KKU/2521-20 (327)

Dated: 18/7/25

To: The Principal
BVCOE, New Delhi-63

Sub: Request for financial assistance for FDP on Clean Energy Technologies: Integration, Management and Applications

Respected Sir,

I would like to bring to your kind consideration that I have attended one week Faculty Development program on **Clean Energy Technologies: Integration, Management and Applications**, 14th July, 2025 to 18th July, 2025 at NSUT, New Delhi.

Registration fee for the same was:

Registration amount = Rs. 3000.00 (Rs Three Thousands only)

I have attached all requisites with this letter.

Kindly accept my request for financial assistance for the same.

Thank you,

Yours Sincerely,


(Shashi Gandhar)
Associate Professor
EEE Department
BVCOE, New Delhi

Enclosures;

1. Certificate
2. Copy of payment slip
3. Brochure


PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-63

Rs. 3000/-

13-13

Recommended
23/2/25
Dr. Sushil Kumar
21/7/25



COE/R & D/253/25-26

327

Dated: 16/17/25

To,

The Principal
BVCOE, New Delhi-63

Sub: **Request for financial assistance for FDP on Clean Energy Technologies: Integration, Management and Applications**

Respected Sir,

I would like to bring to your kind consideration that I have attended one week Faculty Development program on **Clean Energy Technologies: Integration, Management and Applications**, 14th July, 2025 to 18th July, 2025 at NSUT, New Delhi.

Registration fee for the same was:

Registration amount = Rs. 3000.00 (Rs Three Thousands only)

I have attached all requisites with this letter.
Kindly accept my request for financial assistance for the same.

Thank you,

Yours Sincerely,


(Abhishek Gandhar)
Professor
EEE Department
BVCOE, New Delhi

Enclosures;

1. Certificate
2. Copy of payment slip
3. Brochure



Rs. 3000/-
13.14


Recommended
32/03/25
Dr. Sushil Kumar
21/7/25


PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-63

253/25-26
327
Dated: 16/17/25

The Principal
BVCOE, New Delhi-63

Sub: Request for financial assistance for FDP on Clean Energy Technologies:
Integration, Management and Applications

Respected Sir,

I would like to bring to your kind consideration that I have attended one week Faculty Development program on Clean Energy Technologies: Integration, Management and Applications, 14th July, 2025 to 18th July, 2025 at NSUT, New Delhi.

Registration fee for the same was:

Registration amount = Rs. 3000.00 (Rs Three Thousands only)

I have attached all requisites with this letter.

Kindly accept my request for financial assistance for the same.

Thank you,

Yours Sincerely,

(Abhishek Gandhar)

Professor
EEE Department
BVCOE, New Delhi

Enclosures;

1. Certificate
2. Copy of payment slip
3. Brochure

Whenu
Recommended

32/03/25

Dr. Sushil Kumar
21/7/25



F-30001 -

13.15

Wharmender
PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-63

CCF/ R & D / 256 / 25-26

327

Date-19/7/2025

The Principal

BVCOE, New Delhi

Subject: Request for Reimbursement of FDP Registration Fees

Respected Sir,

I attended a Faculty Development Programme (FDP) on "Clean Energy Technologies: Integration, Management, and Applications" organized by NSUT, New Delhi from July 14th to 18th, 2025. I had paid the registration fee of Rs. 3000/- from my side.

I kindly request you to approve the reimbursement of this amount as per the college rules. I am attaching the payment receipt, participation certificate, and FDP details for your reference.

Thank you for your support.

Sincerely,

Dr. Ashu Soni

Assistant Professor

Applied Sciences

Attachments:

1. Registration Receipt
2. Participation Certificate
3. FDP Brochure

Recommended
Dr. Soni
Dr. Sushil Kumar
21/7/25

[Signature]

Wharmender
PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-63

₹-3000/-
13.16

COE R & D / 255 / 25-26

327

Date: 19-07-25

The Principal
BVCOE, New Delhi

Sub: Request for reimbursement of FDP registration fees.

Respected Sir,

This is to bring to your kind notice that, I have attended five days Faculty Development Program on the topic "Clean Energy Technologies: Integration, management and applications" from 14th July to 18th July 2025 organized by Netaji Subhash University of Technology, New Delhi, India. I have paid an amount of Rs. 3000 towards registration fee and have enclosed herewith the conference brochure, participation certificate and fee payment slip.

Regarding the same, I request you to reimburse me the registration fee amount.

Thanking You,

Yours Sincerely

Amreeta

Dr. Amreeta Preetam
Assistant Professor
Department of Applied Sciences
BVCOE, New Delhi
Ph. No.: 9650146346

Wham

[Signature]

Recommended

32m 5m

Dr. Sushil Kumar
21/7/25

Wharmender

PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-63

13.17

₹-3000/-

EX/COE/R&D/257/25-28

327

10

Date-19/7/2025

The Principal
BVCOE, New Delhi

Subject: Request for Reimbursement of FDP Registration Fees

Respected Sir,

I attended a Faculty Development Programme (FDP) on "Clean Energy Technologies: Integration, Management, and Applications" organized by NSUT, New Delhi from July 14th to 18th, 2025. I had paid the registration fee of Rs. 3000/- from my side.

I kindly request you to approve the reimbursement of this amount as per the college rules. I am attaching the payment receipt, participation certificate, and FDP details for your reference.

Thank you for your support.

Sincerely,

Ms. Ashima Airan
Assistant Professor
Applied Sciences

Attachments:

1. Registration Receipt
2. Participation Certificate
3. FDP Brochure



Recommended

32/05/25

Dr. Sudhakar Kumar
21/7/25


PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-63

₹ - 3000/-

13.18

To
The Principal
Bharati Vidyapeeth's College of Engineering
A-4, Paschim Vihar, New Delhi - 110063

Subject: Request for Reimbursement of FDP Registration Fee

Respected Sir,

I, Dr. Sandeep Sharma, Assistant Professor and Training and Placement officer, Department of Electrical Engineering, respectfully submit that I attended a Faculty Development Programme titled "Clean Energy Technologies: Integration, Management and Application (CETIMA-2025)" organized by Netaji Subhas University of Technology (NSUT) from 14th to 18th July 2025.

The registration fee of ₹3,000/- for this FDP was paid by me. I kindly request that you approve the reimbursement of this amount. I am enclosing the following documents for your kind perusal:

1. Copy of the **payment receipt** issued by NSUT
2. Copy of the **certificate of participation** issued by NSUT

With Thanks & Regards

Yours sincerely,
(Dr. Sandeep Sharma)

Assistant Professor, Training and Placement Officer, Electrical and Electronics Engineering
Bharati Vidyapeeth's College of Engineering, New Delhi

Date: 19th July 2025

Enclosures: As stated above

Recommended
32/mjmr
Dr. Rushie Kumar
21/07/2025

Prachi
19/7/2025


PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-63

₹-3000/-
13.19

BV/COE/R&D/251/25-26

327

To,

The Principal
BVCOE, New Delhi-63

Dated: 19/07/25

**Sub: Request for financial assistance for FDP on Clean Energy Technologies:
Integration, Management and Applications**

Respected Sir,

I would like to bring to your kind consideration that I have attended one week Faculty Development program (On Line mode) on Clean Energy Technologies: Integration, Management and Applications, 14th July, 2025 to 18th July, 2025 at NSUT, New Delhi.

Registration fee for the same was:

Registration amount = Rs. 1500.00 (Rs One Thousand Five hundred only)

I have attached all requisites with this letter.

Kindly accept my request for financial assistance for the same.

Thank you,

Yours Sincerely,



(Shashi Bhushan Kumar)
Associate Professor
ECE Department
BVCOE, New Delhi



Enclosures;

1. Certificate
2. Copy of payment slip
3. Brochure



Recommended

32/07/25

Dr. Sushil Kumar

21/7/25



PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-63

13.20

BV/COE/RKD/250/25-26

Total - 27,500

327

320195

2107125

To,
J-305

The Principal

BVCOE, N. DELHI-63

SUB: Request for financial assistance for one week FDP on "Academic Fundraising and Grant writing": From Ideas to funding

Respected sir,

I would like to bring to your kind

Consideration that I have attended one week

Faculty Development Program (FDP) (off line mode)

on "Academic Fundraising and Grant writing":

from ideas to funding organized by JIMS Rohini

from June 30 to July 04 2025.

Registration fee for the same was:

₹ - 500/-

Registration Amount = ₹ 500 (Five hundred only)

I have attached all requisities with this letter
kindly accept request for financial assistance

Thank you.

Recommended

321m n
Dr. Gushil Khan
21/7/25

PRINCIPAL

Bharati Vidyapeeth's
College of Engineering
And Paschim Vihar,
New Delhi-63

Replied

BV/COE/RKD/250/25-26

Total 27,500.

327

320195

21/07/25

To,
J-305

The Principal

BVCOE, N. DELHI-63

SUB: Request for financial assistance for one week FDP on "Academic Fundraising and Grant writing": From Ideas to funding

Respected sir,

I would like to bring to your kind

Consideration that I have attended one week

Faculty Development Program (FDP) (off line mode)

on "Academic Fundraising and Grant writing":

from ideas to funding organized by JIMS Rohini

from June 30 to July 04 2025.

Registration fee for the same was:

₹-500/-

Registration Amount = ₹ 500 (Five hundred only)

I have attached all requisities with this letter

kindly accept my request for financial assistance

Thank you

Recommended
321m n
Dr. Gushil Ken
21/7/25

PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-110063

The Principal — BV/COE/R&D/314/25-26 ^{47850/-} 91751
Brcoc, Delhi

Subject: Reimbursement of Registration of Govt
Paper 1048

J-1021

Sir,

I, Vijay Kumar has presented & registered
for a research paper entitled "Prediction
of Emotions from Text using ROBERTa
Model." This paper has been presented
in ICI CC 2026 conference (Scopus Index
at Shaheed Subhedar College of Business
Studies, University of Delhi, New Delhi on
06-07th February 2026.

I had paid Rs 13000/- as registration
fees. So I kindly request you to refund
the registration fee amount.

Yours Sincerely,
Mr. Vijay Kumar
Assistant Professor
Dept of CSE
Brcoc, Delhi

forwarded

Pragati

20/11/26

13.23
330523
14/02/26

Wharmander
PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-4, Sector 14, Vasant Vihar
New Delhi-110057
Recomd
23/11/26
A. J. Singh
12/12/26

To

The Principal
B.V.C.O.E
Paschim Vihar
N.D

Sub: Reimbursement of fee

Sir

It is to inform you that I request reimbursement of Rs 500/- paid for attending the FDP titled "Academic Fund raising & Grant writing: From Ideas to funding" organized by TIMS, Rohini from 30/6/25 to 4/6/25. I have attached the payment receipt participation certificate for your kind consideration. Kindly process the reimbursement for kind consideration.

Thanking you
yours Sincerely ~~Dr. Nitu Sehrawat~~
Dr. Nitu Sehrawat
Associate Prof.
Deptt. of App. Sc.
BVCOE, N.D.

21/7/25

1324

₹-500/-

Recommended

22/07/25

Dr. Sushil Kumar
21/7/2025

Sharminder
PRINCIPAL

Bharati Vidyapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-63

Date: 21-July-2025

The Principal,

BVCOE, New Delhi

Sub: Request for Reimbursement of Registration Fees – Short Term Course on *Deep Learning in Engineering (DLE-2025)* (Hybrid Mode).

Respected Sir,

I, Dr. Sangeeta Gupta, Assistant Professor in the Department of Instrumentation and Control Engineering (ICE), would like to bring to your kind attention that I have successfully completed participation in the Short Term Course on “**Deep Learning in Engineering (DLE-2025)**”, organized in **Hybrid Mode** from **July 07–11, 2025**.

I had registered for the course by paying a registration fee of Rs. 1000 on 30th June 2025, and I am hereby requesting reimbursement of the same.

Please find enclosed the following documents for your kind consideration:

- Participation Certificate
- Payment Proof

I request you to kindly process the reimbursement at your earliest convenience.

Thank you for your understanding and support.

Thanks & Regards

Your Sincerely
Dr. Sangeeta Gupta
Assistant Professor
ICE Department
BVCOE, New Delhi



Recommended

Dr. Sangeeta Gupta
21/7/25

13.25

₹-1000/-


PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-4, Preet Vihar,
New Delhi-03

105

BHARATI VIDYAPEETH'S COLLEGE OF ENGINEERING, NEW DELHI

Doc. No. : BV/FRADM/035

Issue No. : 02

Date of Issue : 1st Jan. 2011

ON DUTY LEAVE FORM

It is requested that

I (Name)

Name Heena Kwatra

Designation Assistant Professor Deptt. CSE

may kindly be granted Duty leave on the dates for the purpose mentioned below :

Dates	Nature of Work	Venue of Work	Supporting Document*
13.8.25	Resource person for a 2-day workshop	GTBIT	Certificate attached

(a) My teaching and other duties on the above dates will be performed by:

	Name	Signature
(i)	<u>Dr. Kirti Sharma</u> (10:20 - 11:10)	<u>[Signature]</u>
(ii)	_____	_____
(iii)	_____	_____
(iv)	_____	_____

(b) I have on teaching and other load on the above dates

(Fill (a) or (b) above whichever is relevant.)

Date : 14.8.25 Signature : [Signature]

Note : This application should be got sanctioned before availing Duty Leave.

TO BE FILLED BY HEAD OF THE DEPARTMENT

Duty Leave from _____ to _____ recommended / not recommended.

Date : _____ Signature of HOD : [Signature]

(Note : While recommending duty leave HOD should ensure that teaching and other loads have been properly arranged).

Attach Separate Document Sheet if Necessary

[Signature]
PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-4, Patchli Vihar,
New Delhi-03

13.26

BHARATI VIDYAPEETH'S COLLEGE OF ENGINEERING, NEW DELHI

Doc. No. : BV/FRADM/035

Issue No. : 02

Date of Issue : 1st Jan, 2011

ON DUTY LEAVE FORM

It is requested that

I (Name)

Name Dr. Sandeep Sharma

Designation AP & TPO Deptt. EEE & TnP

may kindly be granted Duty leave on the dates for the purpose mentioned below :

Dates	Nature of Work	Venue of Work	Supporting Document*
16/02/21 to 21/02/21	Study and attend AI-ML Course	IIIT, Una	Yes

(a) My teaching and other duties on the above dates will be performed by:

	Name	Signature
(i)	Ms. Savita for TnP	
(ii)	for academic load Separate sheet attached	
(iii)		
(iv)		

(b) I have on teaching and other load on the above dates

(Fill (a) or (b) above whichever is relevant.)

Date : 11/02/2026 Signature :

Note : This application should be got sanctioned before availing Duty Leave.

TO BE FILLED BY HEAD OF THE DEPARTMENT

Duty Leave from 16/02/21 to 21/02/21 recommended / not recommended.

Date : 11/02/2026 Signature of HOD :

(Note : While recommending duty leave HOD should ensure that teaching and other loads have been properly arranged).

TO BE FILLED BY PRINCIPAL

Duty Leave 16/02/21 to 21/02/21 from sanctioned / not sanctioned.

Date : 11/02/2026

Signature of Principal
PRINCIPAL

Attach Separate Document Sheet if Necessary

13.28

Bharati Vidyapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-63



BHARATI VIDYAPEETH'S COLLEGE OF ENGINEERING



(Affiliated to Guru Gobind Singh Indraprastha University, Approved by AICTE, New Delhi)
(An ISO 9001:2015 Certified Institute)

A-4, Paschim Vihar, Rohtak Road, New Delhi -110063

☎ 25278443, 25278444, 9289792621, 9650435096

E-mail : coedelhi@bharatvidyapeeth.edu

Website : www.bvcoend.ac.in

FOUNDER :

Dr. Patangrao Kadam
M.A., LL.B., Ph.D

SECRETARY :

Dr. Vishwajit Kadam
B.E. (Comp.), M.B.A., Ph.D

PRINCIPAL :

Dr. Dharmender Saini
B. Tech., M. Tech, Ph.D

To,

The Director,

Training & Learning Bureau,

All India Council for Technical Education

Subject: Nomination of faculty member for AICTE QIP PG Certificate Program

Dear Madam/Sir,

I hereby nominate **Dr. SANDEEP SHARMA** who is working as an Assistant Professor in **EEE department** of our institute for AICTE QIP PG Certificate Programme 2026-27.

If selected, the Institute shall permit him/her to attend the course. We understand and undertake that the expertise he/she acquires in the emerging areas, post the programme can and need to be utilized in engaging lectures and other academic activities in related subjects. We will facilitate his/her participation, as per needs.

Sincerely

Name **PROF. Dharmender Saini**

Designation **Principal**
PRINCIPAL

Bharati Vidyapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-63

PRINCIPAL
Bharati Vidyapeeth's
College of Engineering
A-4, Paschim Vihar,
New Delhi-63



Dr. Sandeep Sharma <sandeep00732@gmail.com>

Important Information Regarding On-Campus Requirement for AICTE PG Certification Programme

Subham Dhiman <subhamdhiman@iiitu.ac.in>

Sat, Feb 7, 2026 at 10:03 AM

To: undisclosed recipients <Subhamdhiman@iiitu.ac.in>

Cc: director.office@iiitu.ac.in, "Dr. Mrityunjay Singh" <mrityunjay.singh@iiitu.ac.in>, fic.cce@iiitu.ac.in, "Dr. Naman Garg" <fic.aa@iiitu.ac.in>, "Dr. Ankur Kumar" <ankur@iiitu.ac.in>

Bcc: SANDEEP00732@gmail.com

Dear candidate,

Considering the multiple requests from various participants, it has been decided to revise the schedule as given below:

✓ Offline Sessions 1 (On-Campus) 06 Days: From 16 / 02 / 2026 to 21 / 02 / 2026

Online Sessions: From 23 / 02 / 2026 to 04 / 06 / 2026

Offline Sessions 2 (On-Campus) 22 Days:

From 05 / 06 / 2026 to 26 / 06 / 2026

Kindly follow the revised and your plan accordingly.

Thanks and Regards,

Subham Dhiman (subhamdhiman@iiitu.ac.in)

Indian Institute of Information Technology Una (HP)

Saloh, Una, HP 177209.

<http://www.iiitu.ac.in>

[Quoted text hidden]

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New Delhi-63

13.30

11-02-2026, 10:10

S.No.	Load (Day, Lecture No., Subject, Room No.)	Name & Signature of Teacher Taking Load	Date & Time (In Lieu of That Faculty)
1	Monday-Lecture 5 TW F-303 16/02/26 MT	Mr. Manish Talwar	26/02/26 Lec-8
2	Monday-Lecture 6 C++ A303 16/02/26	Dr. Sudhe David	26/02/26 Lec-7
3	Monday-Lecture 8 TW B301 16/02/26	Dr. Sandeep Banerjee	23/02/26 Lec-3
4	Tuesday-Lecture 1 C++ A-303 17/02/26	Dr. Bharat Singh	25/02/26 Lec-1
5	Tuesday-Lecture 3 TW A302 17/02/26 MT	Mr. Manish Talwar	26/02/26 Lec-6
6	Tuesday Lecture 8 TW B301 Monday 16/02/26	Dr. Sandeep Banerjee	24/02/26 Lec-2
7	Wednesday Lab C++ A308 18/02/26	Dr. Sandeep Banerjee	11/02/26, Lec 34 & Advance taken
8	Friday Lecture 6 C++ B303 20/02/26	Dr. Sandeep Banerjee	13/02/26 Lec 7 Advance taken

Wharmender

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College of Engineering
A-4, Paschim Vihar,
New Delhi-63

**Registration Fees with TA granted to Faculty for attending
FDPs/Conferences/Seminar/Workshops/etc.**

For the period from 01-08-2025 to 31-07-2026

Sr. No.	Name of Faculty	Amount
1	KIRTI GUPTA	500.00
2	DEEPIKA KUMAR	500 00
3	LEEKHA ALKA	500.00
4	TALWAR MANISH	500 00
5	RATHI NITU SHERAWAT	500.00
6	SANGEETA GUPTA	1000.00
7	KUMAR S B	1500 00
8	ASHIMA AIRAN	3000.00
9	AMREETA PREETAM	3000 00
10	ASHU SONI	3000.00
11	SANDEEP SHARMA	3000 00
12	ABHISHEK GANDHAR	3000.00
13	GANDHAR SHASHI	3000 00
14	K SUDHA	3000.00
15	KUMAR NEERAJ	3000.00
16	ANIL KUMAR	500 00
17	THARANI KUSUMLATA	500.00
18	SAURABH SINGH - NCC	3000.00
19	AKANKSHA GUPTA	3000 00
20	Saket Gupta	3000.00
21	SHIKHA	9500.00
22	SHWETA KUMARI	3000 00
23	KAUSHAL SHARMA	590 00
24	MAHESH KUMAR	3000 00
25	KHETRAPAL PORAS	3000.00
26	SUMIT CHAWLA	3000.00
27	ANU YADAV	885.00
28	RITIKA CHAUHAN	885.00
29	SANDEEP BANERJEE	500.00
30	Rachna Narula	885 00
31	VIJAY KUMAR	885 00
32	NAGRATH PREETI	500 00
33	SANDEEP SHARMA	500.00
34	LALIT BATRA	2368.00
35	PRAVEEN KUMAR DWIVEDI	3000.00
36	REKHA BHARDWAJ	1770.00
37	AMREETA PREETAM	1500 00
	Total	74768.00

13.32

Sharminder
PRINCIPAL
 Bharati Vidyapeeth's
 College of Engineering
 A-4, Paschim Vihar,
 New Delhi-63